GWYNFA CAMERA CLUB
Application for Membership

Date: **PLEASE USE BLOCK CAPTIALS**

Name:

Address:

Postcode:

Mobile tel.: Home tel.:

Email:

Are you under 16: YES/NO

What is your photographic experience? (please tick one)
[ ] Beginner [ ] Average [ ] Advanced [ ] Professional

Do you wish to be introduced to an experienced member of the Club who can offer help and advice? YES/NO

Are you a member of another Club? YES/NO
If so, which one:

Do you hold any photographic honours (e.g. RPS) YES/NO
If yes, which?:

Where did you hear about Gwynfa?

Do you consent to your personal information being stored electronically for use by Club officials only, and in accordance with the General Data Protection Regulations 2018? (This data will NEVER be passed to third parties without your permission). See Data Protection Policy document overleaf.
Delete as applicable: YES/NO Signed:

Joining fee: You can pay this either by:
- Debit/Credit Card at any club meeting.
- Bank transfer to: Unity Trust Bank; Account 'Gwynfa Camera Club'. Account no. is 20430757. Sort code is 60-83-01. Use your name as payment reference.
- Cheque payable to Gwynfa Camera Club

Please pass your completed application (and cheque if applicable) to **Gary Were, General Secretary**.

For Club use only:

Fee received [ ]

Member. No.: [ ]

Gwynfa Camera Club

GENERAL DATA PROTECTION REGULATIONS (GDPR) (Regulation (EU) 2016/679)

PRIVACY POLICY

1.0 Introduction

New regulations for the protection of personal data will come into force on 25 May 2018. The principal aim of the regulations is to give owners of the data (i.e. you and I) greater control over how this information is held and used by organisations. It also provides the right to ensure all data is held in a secure manner and is only used for the purpose for which it was collected. It also provides for the permanent deletion from most databases other than those held by the State; the so called 'right to be forgotten'.

Gwynfa Camera Club must comply with these regulations and explain to members how their information is held, the purposes to which it is put and how it is managed.

2.0 Management of Personal Information by Gwynfa

2.1 **Collection or Personal Information:** Gwynfa Camera Club is established within the objects set out in its constitution. Under GDPR it is defined as a *data controller* within the UK. The Club collects personal data relating to its members in the pursuance of its legitimate activities and is held in both electronic and written form. The personal information referred to in this policy may include a personal image, name, gender, email address, postal address, telephone number(s), photographic qualifications/awards, records of entries into competitions and the results therefrom.

2.2 **Submission of Personal Information:** On joining the Club, members are required to provide their name, address and certain contact details. Electronic retention of this information as a minimum is necessary so that the Club may manage its administration as effectively and efficiently as possible. Consent to storage further personal data (as mentioned at 2.1 above) in an electronic medium is requested on an opt-in basis according to the policies laid out in this document. This is provided for on the membership application form. On confirmation of membership, each new member is given a 'Welcome Pack' which includes this policy document.

2.3 **Protection of Information:** The information will be held by members of the Club Committee and will not be passed to a third party, including other Club members, without the owners' consent. However, if images submitted to internal or external competitions are selected for entry on behalf of the Club, some personal information may be passed to the competition organising body. Entry into such competitions is deemed as consent. On standing down, former Committee members will delete from their possession any personal data records in whatever form it may be held.

2.4 **Access to Information Held:** The information retained may be inspected on request; previously given consent may be withdrawn and any errors or alterations may be corrected/made. It is the member's responsibility to advise the Club of any change to the information held.

2.5 **Security:** The information will be held in secure locations with no public access. This will include hard copy and electronic versions at Committee members' homes, as well as online (in the 'Cloud') with restricted password-controlled access.

2.6 **Erasure:** When a member leaves the Club, all personal data will be deleted in all its forms from the current management and administration processes of the Club. However, some records (e.g. names, dates, competition results) may be kept for archival purposes.